



TOWN OF SOUTH PALM BEACH REGULAR TOWN COUNCIL MEETING

AGENDA

MONDAY, SEPTEMBER 8, 2025 – 2:00 PM

TOWN OFFICIALS:

Bernice (Bonnie) Fischer
Monte Berendes
Raymond McMillan
Elvadianne Culbertson
Sandra Beckett

Mayor
Vice Mayor
Council Member
Council Member
Council Member

Jamie Titcomb
Yude Davenport, MMC
Mark Garrison
Glen J. Torcivia
Gemma Torcivia

Town Manager
Town Clerk/ Assistant to the Town Manager
PBSO Sergeant
Town Attorney
Town Attorney

First Budget Hearing – September 8, 2025, at 5:01 p.m.

2nd/Final Budget Hearing – September 15, 2025, at 5:01 p.m.

Regular Town Council Meeting – October 14, 2025, at 2:00 p.m.

Regular Town Council Meeting – November 10, 2025, at 2:00 p.m.

Regular Town Council Meeting – December 09, 2025, at 2:00 p.m.

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in this proceeding should contact the Town Clerk Davenport at 561-588-8889 Ext. 3 or ydavenport@southpalmbeach.com no later than 48 hours prior to the proceeding. If hearing impaired, telephone the Florida Relay Service Numbers, 800-955-8771 (TDD) or 800-955-8770 (Voice), for assistance.



AGENDA

REGULAR TOWN COUNCIL MEETING

MONDAY, SEPTEMBER 8, 2025, AT 2:00 P.M.

1. CALL TO ORDER
2. ROLL CALL

Mayor Bernice Fischer	_____
Vice-Mayor Monte Berendes	_____
Council Member Raymond McMillan	_____
Council Member Elvadianne Culbertson	_____
Council Member Sandra Beckett	_____
3. PLEDGE OF ALLEGIANCE
4. ADDITIONS OR DELETIONS / APPROVAL OF THE AGENDA
5. APPROVAL OF MINUTES - TAB 1
 - a) Town Council Budget Workshop Minutes – August 11, 2025 (*Action Item*)
 - b) Regular Town Council Meeting Minutes– August 12, 2025 (*Action Item*)
6. CORRESPONDENCE / COMMUNICATIONS – NONE
7. FINANCIAL REPORT – August 2025 Unaudited Financial Statement - **TAB 2**
8. PALM BEACH COUNTY SHERIFF’S OFFICE (PBSO) MONTHLY REPORT
9. PALM BEACH COUNTY FIRE RESCUE – Report on file for August 2025 - **TAB 3**
10. BUILDING DEPARTMENT - Report on file for August 2025 - **TAB 4**
11. BOARD AND COMMITTEE REPORTS – TAB 5
 - a) Consideration to authorize a Town Fall Fest and Food Truck event on Saturday, October 18, 2025, from 5:00 p.m. – 8:00 p.m. in the Town Hall parking lot. (*Action Item*)
 - b) Council discussion on how the Town will Observe the Veterans Day Federal Holiday.
12. OLD BUSINESS
 - a) Progress update from CPZ Architects, Inc. on the new Town Hall Building Project
13. ORDINANCES – NONE
14. RESOLUTIONS - NONE
15. OTHER BUSINESS – TAB 6
 - a) Consideration authorizing Nowlen, Holt & Miner Contract for Fiscal Year 2026. (*Action Item*)
 - b) Consideration authorizing Amendment No. 2 to the Interlocal Agreement for the Dune Restoration Project – Reach 9 with the Town of Palm Beach. (*Action Item*)
 - c) Council discussion and action regarding the Town’s Human Resources Manual. (*Action Item*)
16. TOWN MANAGER REPORT
17. TOWN ATTORNEY REPORT
18. MAYOR’S REPORT
19. TOWN COUNCIL REPORTS
 - a) Discussion regarding the Town’s Agreement for Building, Code, and Inspection Services, consideration of an extension or the issuance of a Request for Proposals (RFP), as requested by Council Member McMillan
20. PUBLIC COMMENTS - *Public Comments will be limited to three (3) minutes each. Please fill out a card.*
21. ADJOURNMENT