



# TOWN OF SOUTH PALM BEACH REGULAR TOWN COUNCIL MEETING AGENDA TUESDAY, JANUARY 09, 2024 – 2:00 P.M.

## TOWN OFFICIALS:

Bernice (Bonnie) Fischer  
Bill LeRoy  
Raymond McMillan  
Monte Berendes  
Open Seat

Mayor  
Vice-Mayor  
Council Member  
Council Member  
Council Member

Jamie Titcomb  
Yude Davenport, MMC  
Mark Garrison  
Glen J. Torcivia

Town Manager  
Town Clerk/Assistant to the Town Manager  
PBSO Sergeant  
Town Attorney

---

*Special Town Council Meeting – January 16, 2024 at 12:30 p.m.*

*Regular Town Council Meeting – February 13, 2024 at 2:00 p.m.*

*Regular Town Council Meeting – March 12, 2024 at 2:00 p.m.*

*Regular Town Council Meeting – April 09, 2024 at 2:00 p.m.*

*Regular Town Council Meeting – May 14, 2024 at 2:00 p.m.*

*Regular Town Council Meeting – June 11, 2024 at 2:00 p.m.*

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact Town Clerk Davenport at 561-588-8889 or [ydavenport@southpalmbeach.com](mailto:ydavenport@southpalmbeach.com) within a reasonable time prior to this meeting in order to request such assistance.



---

# AGENDA

## REGULAR TOWN COUNCIL MEETING

### TUESDAY, JANUARY 09, 2024 at 2:00 P.M.

---

1. CALL TO ORDER
2. ROLL CALL
  - Mayor Bernice Fischer \_\_\_\_\_
  - Vice-Mayor Bill LeRoy \_\_\_\_\_
  - Council Member Raymond McMillan \_\_\_\_\_
  - Council Member Monte Berendes \_\_\_\_\_
  - Open Seat, Council Member \_\_\_\_\_
3. PLEDGE OF ALLEGIANCE RECITED BY MAYOR FISCHER
4. ADDITIONS OR DELETIONS / APPROVAL OF THE AGENDA
5. RECOGNITIONS
  - a) Former Council Member, Robert Gottlieb
  - b) Administrative Assistant, Sandy Fein
6. APPROVAL OF MINUTES - TAB 1
  - a) Regular Town Council Meeting Minutes – December 12, 2023 (*Action Item*)
7. CORRESPONDENCE / COMMUNICATION - NONE
8. OLD BUSINESS
  - a) Consideration of scheduling a Special Town Council Meeting on Tuesday, January 23, 2024 at 12:30 p.m. to review the RFP's received for the Town Hall Building. (*Action Item*)
  - b) RFP No. 10-10-2023-P Applicants Ranking process. (*Action Item*)
9. PALM BEACH COUNTY SHERIFF'S OFFICE (PBSO) MONTHLY REPORT
10. ORDINANCES – NONE
11. RESOLUTIONS – NONE
12. OTHER BUSINESS - TAB 2
  - a) Consideration of authorizing RFP for the Lift Station Generator. (*Action Item*)
13. FINANCIAL REPORT – December 2023 Unaudited Financial Statement. (*Pending*)
  - a) Consideration to authorize Town Manager Titcomb to transfer funds to High-Yield Investment Account(s). (*Action Item*)
14. REPORTS OF TOWN OFFICIALS
  - a) TOWN MANAGER REPORT
  - b) PALM BEACH COUNTY FIRE RESCUE – Report on file for December 2023 (*Pending*)
  - c) BUILDING DEPARTMENT - Report on file for December 2023 – **TAB 3**
  - d) TOWN ATTORNEY REPORT
15. BOARD AND COMMITTEE REPORTS
16. MAYOR'S REPORT
17. TOWN COUNCIL REPORTS
18. PUBLIC COMMENTS - Public Comments will be limited to three (3) minutes each. Please fill out a card.
19. ADJOURNMENT