



# **TOWN OF SOUTH PALM BEACH REGULAR TOWN COUNCIL MEETING AGENDA TUESDAY, NOVEMBER 14, 2023 – 2:00 P.M.**

## **TOWN OFFICIALS:**

Bernice (Bonnie) Fischer  
Bill LeRoy  
Robert Gottlieb  
Raymond McMillan  
Monte Berendes

Mayor  
Vice-Mayor  
Council Member  
Council Member  
Council Member

Jamie Titcomb  
Yude Davenport, MMC  
Mark Garrison  
Glen J. Torcivia

Town Manager  
Town Clerk/Assistant to the Town Manager  
PBSO Sergeant  
Town Attorney

---

*Final Budget Hearing – November 14, 2023 at 5:01 p.m.*  
*Regular Town Council Meeting – December 12, 2023 at 2:00 p.m.*  
*Regular Town Council Meeting – January 09, 2024 at 2:00 p.m.*  
*Regular Town Council Meeting – February 13, 2024 at 2:00 p.m.*  
*Regular Town Council Meeting – March 12, 2024 at 2:00 p.m.*

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact Town Clerk Davenport at 561-588-8889 or [ydavenport@southpalmbeach.com](mailto:ydavenport@southpalmbeach.com) within a reasonable time prior to this meeting in order to request such assistance.



---

**AGENDA**  
**REGULAR TOWN COUNCIL MEETING**  
**TUESDAY, NOVEMBER 14, 2023 at 2:00 P.M.**

---

1. CALL TO ORDER

2. ROLL CALL

Mayor Bernice Fischer \_\_\_\_\_

Vice-Mayor Bill LeRoy \_\_\_\_\_

Council Member Robert Gottlieb \_\_\_\_\_

Council Member Raymond McMillan \_\_\_\_\_

Council Member Monte Berendes \_\_\_\_\_

Via Telephone

3. PLEDGE OF ALLEGIANCE RECITED BY MAYOR FISCHER

4. MOMENT OF SILENCE FOR THE VICTIMS IN LEWISTON, MAINE

5. ADDITIONS OR DELETIONS / APPROVAL OF THE AGENDA

6. APPROVAL OF MINUTES - TAB 1

a) Regular Town Council Meeting Minutes – October 10, 2023 (*Action Item*)

7. CORRESPONDENCE / COMMUNICATION - NONE

8. OLD BUSINESS - NONE

9. PALM BEACH COUNTY SHERIFF'S OFFICE (PBSO) MONTHLY REPORT

10. ORDINANCES - TAB 2

a) ORDINANCE NO. 311 / FIRST READING – An Ordinance adopted by the Town Council of the Town of South Palm Beach, Florida, adopting a second candidate qualifying period for the filling of vacancies on the Town Council created by resignations due to Form 6 requirements to be held, if necessary, at the March 19, 2024 Municipal Election; providing for repeal of conflicting ordinances, severability, and an effective date. (*Action Item*)

11. RESOLUTIONS - NONE

12. OTHER BUSINESS - TAB 3

a) Consideration to authorize the Hy-Byrd Building Inspections, LLC. 2<sup>nd</sup> Amendment to the Agreement for Bldg. Official, Permit Clerk, Plan Review, & Inspection Services. (*Action Item*)

b) Consideration to authorize the Addendum to the Walter H. Keller, Inc. Agreement to include the current Town Chapter 26 Land Development Code Update. (*Action Item*)

c) Consideration to authorize the First Amendment to the Interlocal Wastewater Service and Waste Facilities Cost Sharing Agreement between the Town of South Palm Beach and the City of Lake Worth Beach. (*Action Item*)

d) Consideration to approve the fence and gate installation at 3520 S. Ocean Blvd. (PalmSea) formerly approved by the Architectural Review Board on November 8, 2023. (*Action Item*)

13. FINANCIAL REPORTS – August and September Unaudited Financial Statements (*Action Item*)  
*October 2023 Unaudited Financials - Pending - TAB 4*

14. REPORTS OF TOWN OFFICIALS

a) TOWN MANAGER REPORT

b) PALM BEACH COUNTY FIRE RESCUE – Report on file for October 2023 - **TAB 5**

c) BUILDING DEPARTMENT - *September and October 2023 Reports - Pending*

d) TOWN ATTORNEY REPORT

15. BOARD AND COMMITTEE REPORTS

16. MAYOR'S REPORT

17. TOWN COUNCIL REPORTS

18. PUBLIC COMMENTS - *Public Comments will be limited to three (3) minutes each.*

19. ADJOURNMENT