



# TOWN OF SOUTH PALM BEACH

3577 South Ocean Blvd., South Palm Beach, Florida 33480

Phone: 561-588-8889 Fax: 561-588-6632

[www.southpalmbeach.com](http://www.southpalmbeach.com)

## AGENDA COMMUNITY AFFAIRS ADVISORY BOARD THURSDAY, MAY 16, 2024 AT 10:00 A.M.

1. Call to Order by Vice-Chairperson Ellen Salth
2. Pledge of Allegiance in unison
3. Approval of the Agenda / Additions or Deletions (Action Item)
4. Approval of the April 18, 2024 and April 30, 2024 Meeting Minutes (Action Item)
5. Chairperson's Report
6. Committee Chair Reports
7. Other Business / Open Discussion
  - (a) Approval for CAAB's Summer Break: June, July, & August 2024 (Action Item)
  - (b) Memorial Day 2024 Event Plans Wrap-Up
8. Adjournment

Please **do not "Reply All"** when sending emails to the board, the Town recommends e-mailing Town Clerk Davenport [vdavenport@southpalmbeach.com](mailto:vdavenport@southpalmbeach.com) your recommendations and ideas, and she will be happy to forward it to each CAAB Board Member. Florida's Government in the Sunshine Law, s. 286.011, F.S., commonly referred to as the Sunshine Law requires board members to meet in public; board members may not act on or engage in discussions of Town business via written correspondence, e-mails, phone calls, text, or other electronic communications. Therefore, board members may not use computers to conduct discussions among themselves about Town business. E-mail communication of information from one board member to another is a Public Record.

**\*\*\*CAAB Monthly Meetings are scheduled for the third (3<sup>rd</sup>) Thursday of every month, unless rescheduled out of necessity, with prior notice**