



TOWN OF SOUTH PALM BEACH

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ROOF, AIR CONDITIONING AND WATER HEATER EMERGENCY REPLACEMENT FORM

Florida Building Code Section 105.2.1 allows contractors to replace equipment in an emergency and submit the permit application the following business day without a penalty.

PROCEDURES:

A contractor who is replacing an air conditioning system or water heater prior to applying for a permit **MUST** be registered, and is requested to fill out this form, and return it to the Building Department **prior** to commencing work.

Please have the following information ready for the Building Department:

1. Company Name _____
2. Phone Number _____
3. Name of Company Qualifier _____
4. Name of Person Submitting Information _____
5. Property Address for the Installation _____
6. Description of work being performed _____
7. Approximate Cost of work _____
8. Submission Date: _____

The contractor can then proceed with the replacement and **must** submit the permit packet the next business day (within 24 hours).

Two (2) copies of the Air Conditioning replacement data sheet and the engineered anchoring detail must be submitted with the AC Building Permit application. A Building Permit is required for a Water Heater change out – requirement of an Electric Building Permit to be determined.

A contractor who fails to adhere to the above code and does not submit the permit package within one (1) business day, will be subject to a permit fee of four (4) times the amount.