



## TOWN SOUTH PALM BEACH BUILDING DEPARTMENT

3577 South Ocean Blvd., South Palm Beach, FL 33480 ♦ 561.588.8889 Press 1 Main

♦ [permits@southpalmbeach.com](mailto:permits@southpalmbeach.com) ♦ [www.southpalmbeach.com](http://www.southpalmbeach.com)

Building Department Hours: 8:00 a.m. - 2:00 p.m.

New \_\_\_ \_ Update \_\_\_ \_

### CONTRACTOR REGISTRATION FORM

*I agree for myself and my business not to engage in any criminal activities in conducting my business with the Town of South Palm Beach. I am authorized to make this statement and agree to cooperate with the Building Department and Palm Beach County Sheriff's Office (PBSO) in keeping South Palm Beach a safe place to live and work.*

NAME OF BUSINESS: \_\_\_\_\_

OFFICE ADDRESS: \_\_\_\_\_ CITY/STATE/ZIP CODE: \_\_\_\_\_

OFFICE TELEPHONE NO.: \_\_\_\_\_ CELL NO.: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

#### QUALIFIER INFORMATION:

NAME OF QUALIFIER: \_\_\_\_\_

OFFICE ADDRESS: \_\_\_\_\_ CITY/STATE/ZIP CODE: \_\_\_\_\_

OFFICE TELEPHONE NO.: \_\_\_\_\_ CELL NO.: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

#### PLEASE INCLUDE COPIES OF THE FOLLOWING DOCUMENTS:

- ☐ State License (F.S. 489.115) or Palm Beach County Certificate of Competency (U-License)
- ☐ County Business Tax Receipt (or Exemption) and a valid copy of the Company Qualifier Florida Driver's License
- ☐ General Liability and Worker's Compensation Certificates of Insurance (with the Town of South Palm Beach listed as the Certificate Holder)
- ☐ Worker's Compensation Exemption, if applicable

I hereby acknowledge and certify that the information contained herein is true and accurate to the best of my knowledge.

\_\_\_\_\_  
Qualifier Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Qualifier Print Name Legibly

STATE OF \_\_\_\_\_ COUNTY OF \_\_\_\_\_

The foregoing instrument was acknowledged before me by means of \_\_\_\_\_ Physical presence OR \_\_\_\_\_ Online notarization this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by \_\_\_\_\_.

Personally known \_\_\_\_\_ OR Produced Identification \_\_\_\_\_ Type of Identification Produced: \_\_\_\_\_

Notary Signature \_\_\_\_\_

(Notary Seal)