

# TOWN OF SOUTH PALM BEACH - DO YOU NEED A BUILDING PERMIT?

## **A BUILDING PERMIT IS REQUIRED WHEN:**

One intends to construct, enlarge, alter, repair, move, demolish, or change the occupancy or occupant content of a building or structure, or any outside area being used as part of the building's designated occupancy (single or mixed) or to erect, install, enlarge, alter, repair, remove, convert or replace any electrical, gas, mechanical or plumbing system, the installation of which is regulated by the technical codes, or to cause any such work to be done, **shall first register and fill out an application to the Building Department to obtain the required permit for the work. Any work started prior to picking up or submitting a permit, the company will be charged a penalty of 4 times the amount of the permit application fee.**

**\*PLEASE BE AWARE THAT AS OF DECEMBER 15, 2004 HOMEOWNER PERMITS HAVE BEEN DISCONTINUED\***

## **THE FOLLOWING WORK IS INCLUDED IN THE ABOVE & **REQUIRES** A PERMIT:**

- Installing Ceramic Tile, Marble, Laminate Floors, Terrazzo, Wood Flooring, etc
- Replacing/Installing Kitchen and Vanity Cabinets
- Relocating a Gas Meter
- Changes to or Replacement of Plumbing and Electrical Fixtures
- Installation of any Drywall
- Changes to Fire Sprinkler System
- Replacing/Installing Exterior Doors and Windows (Impact Glass)
- Installing Hurricane Shutters
- Screen Closures
- Paving Parking Area
- Seal Coating
- Stucco
- Driveway – Recoat asphalt (1 & 2 Family Dwellings)
- Awnings and Shutters
- Signs & Fences (these will also need to be approved by the Architectural Review Board)
- Antennas

## **THE FOLLOWING WORK **DOES NOT REQUIRE** A PERMIT:**

**(\*\*IF ANY OF THE FOLLOWING AFFECTS THE FIRE SPRINKLERS OR FIRE ALARMS, IT WOULD THEN REQUIRE A PERMIT TO INSURE THAT LIFE SAFETY SYSTEMS ARE NOT COMPROMISED\*\*)**

- Wallpaper
- Installing Carpet, Linoleum and Decorative Moldings
- Closet Doors
- Refacing Kitchen and Vanity Cabinets
- Replacing Appliances (Dishwashers, Refrigerators, Stoves, Washing Machines, Dryers)
- Interior Shutters and Blinds
- Interior/Exterior Painting (Exterior color change **REQUIRES** Town approval)
- Locksmith
- Lawn Service
- Replacing Air Conditioning Thermostat
- Replacing Receptacles
- Replacing Screens
- Pest Control
- Pool Maintenance
- Spraying Decks, Pressure Cleaning and Window Cleaning

**Any persons wanting to do the above mentioned work (permit & non-permit) must have a valid **STATE, COUNTYWIDE (CW)** or **COUNTY (C)** license for the type of work they are performing and **MUST** register with the Town before starting the job. Please note that Maids and Nurses are the only profession **NOT** required to register with the Town.**