



Town of South Palm Beach

3577 South Ocean Boulevard ▪ South Palm Beach, FL 33480

(561) 588-8889 ▪ (561) 588-6632 Fax

Email: Questions@southpalmbeach.com

Website: www.southpalmbeach.com

Television: Channel 99

The Town of South Palm Beach

Welcomes You to the Community!

The Town of South Palm Beach is a beautiful community of 1300 permanent and up to 1700 seasonal residents, located in Palm Beach County on a barrier island between the Atlantic Ocean to the east and the Intracoastal Waterway to the west. South Palm Beach is approximately 5/8's of a mile long, and is bounded by the Town of Palm Beach to the north, and the Town of Lantana to the south. The primary focus of the community is to protect the residential nature of the Town, and to maintain its high quality of life by providing a myriad of services to the citizenry of the Town. The Town of South Palm Beach was incorporated in 1955, and operates under the Town Council/ Town Manager form of Government.

Town Council

Town Council meetings are regularly held on the fourth Tuesday of each month in the Council Chambers, 3577 South Ocean Blvd., at 7:00 P.M. Residents are urged to attend and take part in the discussions.

Current Elected Officials:

Bernice (Bonnie) Fischer, Mayor
Robert Gottlieb, Vice Mayor
Stella G. Jordan, Council Member
Elvadianne Culbertson, Council Member



Town Staff

The staff at Town Hall includes Bogdan (Bob) Vitas, Town Manager; Maylee De Jesus, Town Clerk/Assistant to Town Manager; Carl Webb, Chief of Police; Donna Mitchell, Building Technician; Sandy Fein, Office Assistant, and Bob Anderson, Facilities Manager.

Other Officials that serve the Town of South Palm Beach are as follows: Bradley Biggs, Town Attorney; and Mike Crisafulle, Chief Building Official; Tom Grochowski, Finance Director; and Gianne (Gigi) Hortance, Administrative Intern.

**Town Hall hours of operation are 8:00 A.M. to 4:00 P.M. Monday through Friday
Town Hall is closed for all Federal holidays.**

Police Department



The Town's Police Department consists of Police Chief Carl Webb, six full time officers, and one part time officer. This department is available twenty-four hours a day, seven days a week, and three hundred sixty-five days of the year, with the purpose of putting the community first. The department's officers are each trained by certified instructors from the Florida Department of Law Enforcement (FDLE).

To complement its trained staff, the department has a full array of vehicles to keep A1A safe. They have both marked and unmarked patrol vehicles from which they issue approximately 1,000 traffic citations a year. Each patrol vehicle is equipped with a computer featuring the latest law enforcement technology, laser speed guns, electronic citation ticket writers, thermal imaging for night use, as well as audio and video recorders.

As a reminder, Florida State law requires that you update your driver's license and vehicle registration within 30 days of either first moving to Florida or moving within the state. Information on how to do so is available on the DMV website at <http://www.dmvflorida.org/palm-beach.shtml>.

Police Department Administrative Office hours of operation are 8:00am to 4:00pm Monday through Friday.

Fire/Rescue



The Town, through an Interlocal Agreement, contracts with Palm Beach County Fire Rescue for all fire/rescue and ambulance services that provide protection 24 hours a day, seven days a week, and 365 days per year. As a public service, they are also available every Friday between 10:30 A.M-12:00 P.M. (excluding Federal holidays) to give free blood pressure checks at Town Hall.

For all Police and Fire/Rescue/Ambulance emergencies, dial 911. For non-emergencies, call Town of Lantana Dispatch at (561) 540-5757.

Building Department

A building permit is required per Chapter 1, Section 105, of the Florida Building Code if: One intends to construct, enlarge, alter, repair, move, demolish, or change the occupancy of a building or structure, or any outside area being used as part of the building's designated occupancy, or to erect, install, enlarge, alter, repair, remove, convert or replace any required electrical, gas, mechanical or plumbing system. Permits must include the value of all labor and materials regardless of whether the General Contractor or the Homeowner is purchasing them. ALL BUSINESSES AND LICENSED CONTRACTORS PERFORMING WORK MUST HOLD A CURRENT VALID LICENSE AND MUST BE REGISTERED WITH THE TOWN BEFORE ANY WORK BEGINS. HOMEOWNERS ARE NOT PERMITTED TO PERFORM HOME IMPROVEMENT IN ANY MULTI-FAMILY PROPERTIES IN THE TOWN AND ARE REQUIRED TO USE THE PROFESSIONAL SERVICES OF LICENSED AND REGISTERED CONTRACTORS IN ACCORDANCE WITH TOWN CODE, EXCLUDING TOWNHOUSES AND SINGLE FAMILY HOMES.

Contractor Registrations:

Town of South Palm Beach registration certificates are required for all contractors and maintenance companies performing services in the town, including lawn and pool maintenance, air conditioning services, etc. Residents are advised to request proof of registration and insurance (general liability and workers' compensation) before employing any person or firm. Verification of the registration and insurance may be made by calling Town Hall, Building Department at (561) 588-8889.

Home Business Registration

Residents operating a business from their home must register in the Town of South Palm Beach. The following items are required in order to register: a completed registration form, a photostat copy of a valid Palm Beach County Business Tax receipt, a HOA authorization/compliance letter signed by the President of the condominium or a Board Member where the home business is located, and a copy of the Business Owner's Driver's License.

More information about registration and permits can be found on the South Palm Beach Website (www.southpalmbeach.com) or by contacting Town Hall at (561) 588-8889.



Registration

There are several ways to establish residency within the state and county.

Register
to
VOTE (optional)

The Supervisor of Elections Main Office:
240 South Military Trail
West Palm Beach, FL 33415
Office number- (561) 656-6200
Website: <http://www.pbcelections.org/>



Homestead Exemption

Exemption Services:
301 North Olive Avenue
West Palm Beach, FL 33401
Office number: (561) 355-2866
Website: <http://www.pbcgov.com/>

Property Tax



Constitutional Tax Collector:
301 North Olive Avenue, 3rd Floor
West Palm Beach, FL 33401
Office number: (561) 355-2264
Website: <https://www.pbctax.com>

Driver's License Registration



Department of Motor Vehicles:
4215 S. Military Trail
Lake Worth, FL 33463
Office number: (561) 355-2264
Website: <http://www.dmvflorida.org>

Code Enforcement

The Code Enforcement Board holds a quasi-judicial hearing as needed at Town Hall in the Council Chambers to rule on code violations. The Board hears testimony from the Town Attorney, staff and alleged violators. The Board is represented by a special magistrate and formal rules of evidence do not apply during these proceedings. Fundamental Due Process is observed. For assistance, call (561) 588-8889.

Water Service



WEST PALM BEACH

The City of West Palm Beach Water Public Utilities Department provides service to the residents of the Town of South Palm Beach in accordance with Interlocal Agreement.

For more information on the West Palm Beach Water Utility Service, please call (561) 493-6000 or visit the website at <http://wpb.org/Departments/Public-Utilities/Home>.



Garbage, Recycling, Vegetation & Trash Pickup Schedule

Townhouse, condominium, and household garbage collection days are Mondays and Wednesdays. Recycling collection day is Monday. Please call Waste Management at (561) 547-4000 and request Customer Service for missed pick-ups, etc.



Garbage and vegetation

Garbage is defined as usual household refuse. Vegetation may consist of fruit fallen from trees, grass clippings, palm fronds, tree limbs, fruit attached to limbs, loose leaves, clippings, etc., and must be put in bags or garbage cans. No container weighing over fifty pounds or limbs longer than five feet in length will be picked up. Garbage cannot be mixed with vegetation.

Recycling

Waste Management provides recycling containers to use when recycling. Please use the containers according to the information below:

Blue Bin: All aluminum and steel cans, foil, glass bottles and jars, milk and juice cartons, drink boxes and, plastic containers #1-7 can be recycled. **No plastic bags or Styrofoam.**

Yellow Bin: Newspapers, inserts, magazines, catalogs and unwanted mail, telephone books, cardboard boxes, i.e. cereal, tissue and beverage boxes. Flattened, corrugated cardboard boxes less than 3 ft. by 3 ft. by 3 ft. will be accepted. Recycle containers are provided by Waste Management.

Special trash pickup (“bulk”)

This category includes old appliances, water heaters, furniture, a maximum of two tires (off rims) per year, and miscellaneous items.

Hazardous waste such as paint; motor oil; combustible items (propane tanks, gas cans, etc.); corrosives and toxicants will not be picked up. For proper disposal of these materials, please call Waste Management at (561) 547-4000.

Waste Management may pick up construction debris for an additional fee to the resident. Please call (561) 547-4000 for more information.

Pets



Dogs and cats may be walked as long as the animal is under control of the owner by means of a leash, cord, chain or other similar restraint. At no time shall dogs or cats be allowed the freedom of roaming the Town. Feces must be picked up according to County Ordinance #98-22. Residents may call the Police Department at (561)-586-2122 for any questions concerning these codes.

Sea Turtles

The Town is home to a variety of sea turtles. Turtle season starts March 1st and ends October 31st. *Residents and guests are reminded to refrain from interfering with these gentle creatures, as such disrupts the balance of nature.*

Community Affairs Advisory Board (CAAB)

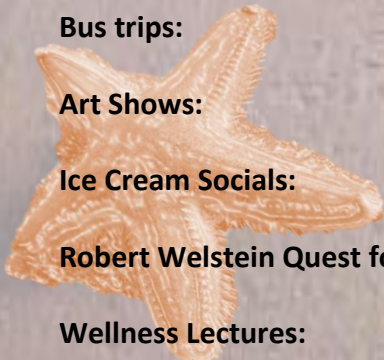
The Community Affairs Advisory Board (CAAB) was created by Ordinance No. 178 in November 1995. It is an advisory board comprising twenty-five members that advise the Town Council on methods to improve "communications and civic involvement between residents, condominium and cooperative associations, and the Town Council" and to provide advice on the "betterment of the Town".

CAAB consists of a Chairperson, a Vice-chairperson and twenty-three (23) members. They organize Town events for enjoyment, exercise, and educational purposes. Activities are subject to change throughout the year. CAAB meets every 3rd Thursday of the month. Volunteer positions are available on an ongoing basis.

Seasonal Activities

The Town hosts a variety of seasonal activities that are open to the residents of South Palm Beach and neighboring communities from January to March.

Lecture Series:	\$70.00 per series ticket (SPB residents) \$85.00 per series ticket (non-SPB residents)
Music Series:	\$70.00 per series ticket (SPB residents) \$85.00 per series ticket (Non-SPB residents)
Bus trips:	Price varies
Art Shows:	Free
Ice Cream Socials:	Free
Robert Welstein Quest for Knowledge:	Free
Wellness Lectures:	Free



Year-round activities

The Town accommodates year-round events and activities as well. For more information on these trips, literature is posted on condominium bulletin boards, Channel 99 and the Town website at www.southpalmbeach.com. **Tai Chi classes** are available on Wednesdays in the Town Chambers between 9:00 A.M.-10:00 A.M. as well as **Yoga classes** on Saturdays and Sundays at 9:30 A.M. **Zumba Gold classes** are also available on Fridays between 9:00 A.M.-10:00 A.M. The PBCLS Bookmobile is parked in front of Town Hall every Friday, from 10:00 A.M. to 12:00 P.M.

Book Discussion Group: Free

Yoga: \$5.00 per person, per session

Tai Chi: \$5.00 per person, per session

Zumba Gold: \$5.00 per person, per session



Palm Tran Connection- Para Transit

This is a service that provides rides to disadvantaged or senior citizens for little to no cost, depending on the eligibility. For more information, residents may call (561) 649-9838, email cboettig@pbcgov.org, or visit the website at www.palmtran.org.

For further information, please visit Channel 99, visit the website at www.southpalmbeach.com, or contact Town Hall at (561) 588-8889.

Once Again, Welcome to South Palm Beach

TOWN OF SOUTH PALM BEACH
TABLE OF ORGANIZATION
FISCAL YEAR 2016 – 2017
Revised April 6, 2016

